## Remember to:

- 1. Check for injuries. Call 9-1-1 for medical attention if needed.
- 2. Move vehicles to side of the road, turn off the ingition, and turn on hazard lights.
- 3. Exchange information with anyone involved in the accident and record contact information for witnesses.
- 4. Assess the damage to the vehicles involved. Check for fluid leaks, brakes, steering, tires and look for indicator lights.
- 5. Call a tow truck if needed.\*
- 6. Document and take pictures of the accident.
- 7. Contact the police to file an accident report.
- 8. Report the claim to your insurance company.



## Accident Guide

Before placing in the glove box of your vehicle, fill out your insurance information.

## **Insurance Information**

Insurance Co.	
Agent	
Phone	
Policy No.	

\*For towing, Derouin's Collision recommends Gene's Towing and Recovery of Escanba (906) 786-0004 **Derouin's Auto Body & Collision** 6621 Hwy. U.S. 2 & 41 M35 Escanaba, MI 49829 Phone: (906) 789-0190

Accident Facts	Your Vehicle	Other Damages
Date Time	Owner	Property
City	Phone	Owner
Street(s)	Address	Phone
Road Condition	Make	Address
Weather	Registration No.	Damage
Speed	License No.	
Accident Details	Driver	
Sketch the Accident	Phone	—— Injury
	Address	
	Damages	
		Age
		Phone
		Address
Sketch the Accident	Other Vehicle(s)	Injury
	Owner	
	Phone	Witness(es)
	Address	
	Make	
	Registration No.	Phone
	License No.	Address
	Driver	Name
Number the vehicles. Indicate their direction with arrows.	Phone	Phone
Number the venicles. Indicate their direction with and	Address	Address
Responding Police Department	Damages	Name
		Phone
Accident Report No		Address